

Instructions to Authors

Aviation Psychology and Applied Human Factors

Official Organ of the European Association for Aviation Psychology (EAAP)
and the Australian Aviation Psychology Association (AAvPA)

Aims and scope

Aviation Psychology and Applied Human Factors (APAHF) publishes innovative, original, high-quality applied research covering all aspects of the aerospace domain. In order to make the journal accessible to both practitioners and scientific researchers, the contents are broadly divided into original scientific research articles and papers for practitioners.

Aviation Psychology and Applied Human Factors publishes the following types of articles

Original Articles, APAHF in Practice, Research Notes, Book Reviews, News and Announcements.

The fully peer-reviewed **Original Articles** cover a variety of methodological approaches, ranging from experimental surveys to ethnographic and observational research, from those psychological and human factors disciplines relevant to the field, including social psychology, cognitive psychology, and ergonomics. High-quality critical review articles and meta-analyses cover particular topics of current scientific interest.

Shorter studies are published as **Research Notes**.

APAHF in Practice consists of shorter, less technical, but still fully peer-reviewed articles covering a wide range of topics, such as comments on incidents and accidents, innovative applications of aviation psychology, and reviews of best practices in industry.

Book Reviews present recently published books of particular interest.

Finally, the journal's **News and Announcements** section features information about past and upcoming events around the world, association news, interviews, and similar.

Manuscript submission

Submission of manuscripts is taken to imply that neither the manuscript nor any component of it has already been published or is currently under consideration by another journal.

All manuscripts should be submitted online at <http://www.editorialmanager.com/apahf>

Please follow the online instructions for submission. Should you have any technical queries regarding this process, please contact Juliane Munson, Hogrefe Publishing (E-mail production@hogrefe.com, Fax +49 551 99950-425). Informal enquiries concerning the content and format of papers should be addressed to

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Manuscript preparation

Types and lengths of manuscripts

Original Articles are scientific papers with a maximum of 6,000 words (including references), based on any methodological approach (e.g., experimental surveys; ethnographic research; observational research) and from any psychological/human factors discipline (e.g., social psychology; cognitive psychology; ergonomics). High-quality critical review articles or meta-analyses covering a particular topic of current scientific interest are of particular interest.

Research Notes are scientific papers with a maximum of 3,000 words (including references), and no more than 1 figure, 2 tables, and 12 references.

APAHF in Practice papers are shorter than scientific papers (maximum of 4,000 words including references), and may cover a range of topics, including (but not limited to): comment on incidents and accidents; innovative applications of aviation psychology; reviews of best practice in industry. They should be written in a more accessible (less technical) style and may be more liberally illustrated with diagrams and pictures.

Note that an allowance for any tables and figures should be deducted from the above depending on their size (approximately 200 words per quarter print page).

News and Announcements pieces are brief and informal.

General

All manuscripts should be prepared in accordance with the *Publication Manual of the American Psychological Association* 6th ed. (APA Manual). A free tutorial about APA style is available at <http://www.apastyle.org/learn/tutorials/basics-tutorial.aspx>.

Anonymization

Original Articles, Research Notes, and APAHF in Practice papers will undergo double-blind peer review. Authors should therefore remove all potentially identifying information from the submitted manuscript, replacing names and any indication of the institution where a study was conducted by neutral placeholders. Upon acceptance, this information must of course be reinstated.

Title Page

The title page of the submitted manuscript should include the title; author name(s); affiliation(s); an address for correspondence (including the name of the corresponding author with e-mail and phone numbers); and an author note with acknowledgments and disclosures.

Abstract / Keywords

An abstract (maximum length 120 words) should be provided for Original Articles, Research Notes, and APAHF in Practice papers, including a maximum of 5 keywords.

References

Citations in the text and in the reference list should follow conventions listed in the APA Manual.

Author biographies

After acceptance, authors will be asked to provide a brief biography (up to 50 words) and a portrait photo of each author. Author pictures must be submitted in minimum size 5 x 5 cm and in high resolution (300 dpi).

Tables / Figures

Table and figures should be numbered separately using Arabic numerals and must all be cited in the text (e.g., “As shown in Table 1, . . .” – “As can be seen in Figure 1, . . .”). Each table should have a brief descriptive title; this should then be followed by the body of the table. Longer explanations, if required, should be included in a footnote to the table. Figures must be supplied in a form suitable for reproduction: preferably high-resolution bitmaps (e.g., jpg, 300 dpi for color artwork, 150 dpi for grayscale artwork) and accompanied by a legend. Figures may be reproduced in color in the online journal, but will normally be reproduced in black/white or grayscale only in the printed journal, which authors should take into consideration when designing figures.

Scientific Nomenclature and Style

Authors should follow the guidelines of the APA Manual regarding style and nomenclature. Authors should avoid using masculine generic forms in their manuscripts. General statements about groups of people should be written in gender-neutral form (see APA Manual, pp. 73–74); when presenting examples, authors may alternate between female and male forms throughout their text.

Language

It is recommended that authors who are not native speakers of English have their papers checked and corrected by a native-speaker colleague before submission. Standard USAmerican spelling and punctuation as given in *Webster's New Collegiate Dictionary* should be followed.

Proofs

PDF proofs will be sent to the corresponding author. Changes of content or stylistic changes may only be made in exceptional cases in the proofs. Corrections that exceed 5% of the typesetting costs may be invoiced to the authors.

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