Qualification for Test Purchase

Psychological assessments authored, published and distributed by Hogrefe Publishing are carefully developed and require an understanding of psychometric properties to ensure their appropriate professional use. Eligibility to purchase Hogrefe tests is therefore restricted to individuals with specific training and/or experience in a relevant area of assessment. This policy is consistent with the Standards for Educational and Psychological Testing from 2014, a product of the American Educational Research Association (AERA), the American Psychological Association (APA) and the National Council on Measurement in Education NCME). Published collaboratively by the three organizations since 1966, it represents the gold standard in guidance on testing in the United States and in many other countries.

Therefore, Hogrefe Publishing reserves the right to require additional evidence of a purchaser’s qualifications and has the sole right to determine whether a purchaser is qualified. In addition, Hogrefe Publishing retains the right to withhold or withdraw approval for test purchase where there is evidence of violation of commonly accepted testing practices or conditions of sale. No tests are sold for self-guidance, nor to any individual or organization engaged in testing and counseling by mail. Purchasers agree to guard against improper use of tests and to protect their value, tests and scoring keys must be kept in locked files or storage cabinets only accessible by authorized personnel. Hogrefe Publishing will not be held responsible for the consequences of incorrect or inappropriate use of any product by unqualified users.

The following purchasers can qualify: (1) members of qualified professional organizations, such as but not limited to AERA, APA, NASP, NCME and SIOP; and (2) individuals who qualify on the basis of professional licensure or certification. Other individuals may qualify based upon their experience and educational background and/or who are under the supervision of a qualified professional, but they must submit the attached Registration Form outlining their qualifications for review. If the Registration Form has been submitted within the last two years, a resubmission with a new purchase is not required.
Registration Form for Test Purchase

Name __________________________ Title __________________________

Organization (if applicable) __________________________

Address __________________________

City __________________________ State __________ Zip __________

E-mail __________________________ Phone __________________________

Type of Organization
☐ Business
☐ Social Agency
☐ Government Agency
☐ College/University
☐ Clinic or Counseling Center
☐ Public/Private School
☐ Medical Faculty
☐ Private Practice
☐ Other

Educational Background
Degree __________________________ Major Field __________________________
College/University __________________________ Year __________________________

Licenses/Credentials/Certificates
Certificate or License/Certifying or Licensing Agency __________________________
Number __________________________ Expiration Date __________________________

Membership in Professional Organizations

Professional Experience
Dates __________________________ Organization __________________________
Position __________________________ Tests Used __________________________

Workshops/Continuing Education/Supervised Training (For authorization all students require the signature of their supervisor!)
Course title __________________________

Name of Supervisor __________________________ Signature __________________________

Credentials/Affiliation __________________________ Phone __________________________

I certify that the above information is complete and accurate to the best of my knowledge and that in addition to the qualification and experience listed above, I have an understanding of measurement principles and ethical test use and interpretation to administer and interpret the product(s) I wish to purchase. I assume full responsibility for the proper professional use of all materials I purchase from Hogrefe Publishing and certify they will be used in accordance with the current accepted standards for the ethical and professional use of tests.

Signature __________________________ Date __________________________

Please complete this form and return as a scan by email to customerservice@hogrefe.com

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